Minutes of The HOD cum IQAC Meeting Held on Wednesday
Meeting No-14 (18 Aug 2021) A.Y. 2021-2022

1. Fortnightly Meeting was held on Wednesday, 18 Aug 2021 at 1000 hrs in New Conference Hall of AIT. The following members attended the meeting. Prof. Dr S.M. Sansgiri, HOD Meeh attended through Video Conferencing (VC).

(a)	Brig Abhay A Bhat (Retd)	Director
(b)	Col MK Prasad	Joint Director
(c)	Dr. B.P. Patil	Principal
(d)	Prof. Dr. S.M. Sansgiri	HOD, Meeh
(e)	Prof. Dr G.R. Patil	HOD, E&TC
(f)	Prof. Dr. S.R. Dhore	HOD, Comp
(g)	Prof. Dr Sangeeta Jadhav	HOD, IT
(h)	Prof. Dr. Swati Kulkarni	HOD, ASGE
(i)	Dr Surekha K.S.	Dean, R&D
(j)	Dr Seema Tiwari	Coordinator, NAAC
(k)	Prof. M.S. Khaladkar	TPO
(l)	Mr Rushikesh Patil	Project Officer

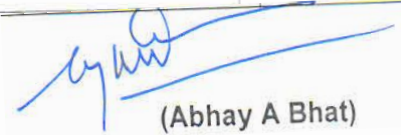| S. No	Description	Action	Info
1.	The Director, welcomed and introduced Col MK Prasad, who has recently taken over the charge of Joint Director Col Prasad also gave seif-introduction and expressed his happiness in being selected for post of Joint Director at AIT.		
2.	Training and Placement Officer gave the statistics of Campus placement of 2022. He highlighted the placements of 9 students in Microsoft (at CTC Rs. 45 lakh) and 8 students in Amazon (at CTC of Rs. 30 Lakh). TPO narrated effective training measures taken during the previous year, which led to excellent placements.		

S. No	Description	Action	Info
3.	All Depts were expected to give presentation on following agenda points :		
	Agenda points of the meeting :-		
	(a) Syllabus coverage of TE & BE (b) 5 -Years Plan – Status (c) AAC Status for AY 2020-21 & 2021-22 (d) Updates of website details (Dept. Details) (e) Faculty profile updates		
4.	**Computer Engg Dept :**		
	HOD Computer informed the committee about Syllabus coverage of TE & BE faculty. Details attached. **5 Years Plan status**: HOD Computer informed the committee about five years plan. Details attached. Other updates are as under : **AAC Status for AY 2020-21 & 2021-22** :- Conducted in Dec-20 and August-21. Minutes of Meetings are approved and uploaded. **Updates of website details (Dept. Details)** :- Completed. **Faculty profile updates** :- Completed.	All HODs	Director Jt Dir Principal
	Decision: It was intimated by the Principal that all Depts should finish 3 units by Sep end, so that students are ready to face first insem as and when announced by the SPPU.		

5.	Information Technology: -		
	Syllabus Completion Report of TE & BE – Details attached. **Five years plan was presented by HOD IT**. **AAC Status for AY 2020-21 & 2021-22** :- HOD IT informed that AAC Conducted in Sep-20 (Sem I)) and May-21 (Sem II). Proposed date for AAC Meeting for the AY 2021-22 is Last week of Sept. **Updates of website details (Dept. Details)** 6 Years data From 2015-16 till 2020-21 are available on website. **Faculty profile update :-** updated except 2020-2021.	All HODs	Director Jt Dir Principal
	Decision: • Those whose attendance is low - Send the SMS and communicate to parents through ERP. • 5 -Years Plan – Status -Modification is suggested with few changes. • AAC Status for AY 2020-21 & 2021-22 -No comments • Updates of website details (Dept. Details) -No comments		
6.	**E&TC**		
	Five years plan was presented by HOD E&TC. – Details attached Syllabus coverage of TE & BE was also presented. – Details attached Website update: All data is updated except for the year 2015-2016. AAC Status for AY 2020-21 & 2021-22 : AAC Conducted on 05 Sept 2020 & 14 Aug 2021. Faculty Profile : Few Faculty yet to update their Profile.	All HODs	Director Jt Dir Principal
	Decision: No comments.		

7.	Mech:-		
	HOD Mechanical informed the committee about Syllabus coverage of TE & BE faculty. Discussion also took on the other aspects of Agenda as under :-	All HODs	Director Jt Dir Principal
	5 -Years Plan – Status		
	- Max Faculty on their way to finish PhD - Research/PhD Center - Realize more Entrepreneurship - Incubating more Businesses - Enhance numbers in Higher Learning - Get BE-Mech students to join AIT PG program - Electric Vehicle facility integrated into Curriculum - Modelling and Simulation (currently integrated in TE-Seminars and BE-Projects,) leveraged in maximum subjects - Virtual Engineering tools to address Practical and Tutorial sessions - Create rich Industry 4.0 ready Talent Pool to attract Mechanical Engineering skills seeking industry - Robotics and Automation facility		
	AAC Status for AY 2020-21 & 2021-22		
	- AY 2020-21 - December 15, 2020 - AY 2021-22 - August 19, 2021		
	Updates of website details (Dept. Details) Faculty profile updates		
	- Faculty Profiles updated - Data updated up to AY 2019-20 - Data of AY 2020-21 being updated		
	Decision: No comments.		
8.	ASGE:-		
	Five years plan was presented by HOD ASGE.	All HODs	Director Jt Dir Principal
	Syllabus coverage of TE & BE was also presented.		
	Website updated.		
	Faculty Profile updated except HOD and Rushikesh Patil.		
	Decision: No comments.		

S. No	Description	Action	Info
9.	Dr. Surekha gave presentation on R&DE updates. Details are as under :- **R&D Update** The Dean R&D presented the yearly report (2020-21). The details are as given below.		All HODs Director Jt Dir Principal

Journal Publication	Conference	Book/ Book article	Patent Filed/Published/Granted	Copyright	Funded Projects	Ph. D. Completed
61	23	16	10	02	04 (Under review)	03 Target set-30% Target achieved-28%

I&E Cell activities

Startup	Patent
Registered-03 Non registered -03	02

During the discussion, the importance of quality publications was highlighted. There was a considerable increase in the quality publications as compared to the previous two years.

The target set for the year 2021-22:

(a) One publication per faculty
(b) A minimum of one funded project per dept.
(c) Ph. D. Completion – 35%

S. No	Description	Action	Info
10.	Dr. Mrs. Seema Tiwari gave details about NAAC as under : Self-study report is submitted to Director for review. Data updation and validation on our level is going on. We are expecting it's uploading on NAAC portal till 30 Aug 2021.		All HODs Director Jt Dir Principal

S. No	Description	Action	Info
11.	**Points from Principal :-** SE Classes will start from 20 Aug 2021. All dept to take note of this and start conducting classes.	All HODs	
12.	**Points from Director:** a) Director informed about extending the timings of College from 8.30 to 5 pm w.e.f. 23 Aug 2021, notice regarding the same will be put up shortly.	Principal, JD All HODs	
	b) Director asked principal to put up list of staff who have signed on the list about rules to be followed by all staff as per AWES rule book.	Principal	
	c) Director informed HOD ASGE to give brief about admissions (2021-2022) to Joint Director.	HOD (ASGE)	Joint Director
	d) Director informed that interaction session with faculty is to be conducted from Sept 2021. All Depts are required to suggest suitable dates.	All HODs	

(Abhay A Bhat)

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Brig
Director

Date: 18 Aug 2021